

Ocean Springs, Mississippi
Request for Proposals – Planning/Engineering Services

The City of Ocean Springs, Mississippi will accept sealed proposals from qualified Planning/Engineering firms and/or individuals for professional services required for the following project:

- Ocean Springs Downtown Traffic-Travel-Parking Study

The services required for this project are to evaluate current travel patterns to and within the area; available parking in private and public parking lots including on street parking in the public ROW; and areas of potential growth that will impact these factors. The result of this evaluation should lead to recommendations for short and long term remedies and improvements to support current use and anticipate growth while maintaining the character and identity of these districts. The area of interest encompasses two of the city's Arts & Entertainment Districts – Downtown and Porter Avenue.

Proposals for this work will be reviewed and rated in accordance with the following rating factors/criteria:

1. **EXPERIENCE:** With similar type projects;
2. **QUALIFICATIONS:** Knowledge and technical expertise in this and similar projects;
3. **CAPACITY FOR PERFORMANCE:** The capacity to complete the work in a proper and timely manner given the current workload and staff.

All proposals will be rated based on the following rating system which will be used to determine the best/acceptable offeror:

- Qualifications – 40 Points
- Experience – 40 Points
- Capacity – 20 Points

Proposals will be reviewed by a Selection Committee using the above selection criteria. A written contract will be awarded to the firm whose proposal is within the competitive range and determined by the committee to be the most advantageous to the City, cost and other factors considered. The contract will include scope and extent of work and other essential requirements. The Mayor and Board of Aldermen of the City of Ocean Springs reserve the right to reject any and all proposals and to waive any irregularities or informalities in the proposal process. The City of Ocean Springs is an equal opportunity employer. Funding for this project is provided in part through Federal Aid Project No.STP-0357-00(020) LPA/108446.

Proposals shall be sealed and properly labeled as: **PROPOSAL FOR PLANNING/ENGINEERING SERVICES, DOWNTOWN TRAFFIC-TRAVEL-PARKING STUDY, OCEAN SPRINGS, MISSISSIPPI.**

Proposals may be delivered or mailed to the following no later than 5:00 p.m. FRIDAY, AUGUST 14, 2020.

Attn: City Clerk, City of Ocean Springs

Hand-Deliver: 1018 Porter Avenue, Ocean Springs, MS 39564

Mailing: Post Office Box 1800, Ocean Springs, MS 39566-1800

The Selection Committee will review and rate each proposal and select the best proposal based on the above rating factors/criteria. The Selection Committee will recommend the selected firm/individual to the Governing Body. **Seven (7) copies and one (1) electronic copy of each proposal shall be submitted.**

Publish One (1) Time in Legal Section on: Thursday, July 30, 2020

Send Invoice and Proof of Publication To: City Clerk / City of Ocean Springs
Post Office Box 1800
Ocean Springs, MS 39566-1800